

## **Translator (Spanish - Latin American) – Role Outline**

Shared Interest is a UK based organisation, which aims to alleviate poverty by helping people in remote and disadvantaged communities, to trade, and earn a living. We use investment from people living in the UK to provide loans to fair trade businesses worldwide.

In July 2017, Shared Interest launched a new website for our members, customers, volunteers and other stakeholders. It is important the website is user friendly both for our UK members and for our customers based across the world.

The majority of our customers are based in Africa and Latin America and so speak either English, Spanish (Latin American) or French as a first language. Because of this, it is important we have the full website available in both French and Spanish (Latin American) as well as English.

We are looking for volunteers to support us with the translation of our website and possibly further resources and materials.

The role will involve translating word documents from English into Spanish (Latin American) and will require you to use your own computer or laptop.

Although this role is home based, volunteers will be supported remotely by a dedicated member of staff and email, phone and / or Skype communication will be required.

You will have the opportunity to utilise or develop your translation skills through supporting us in developing our communications and you will get the chance to understand how our organisation engages with our customers.

### **We would love to hear from you if you:**

- Have strong written and spoken English
- Have strong written and spoken Spanish (Latin American)
- Share our goal of making a positive impact for our producers
- Can demonstrate accuracy and attention to detail
- Have access to a computer to carry out the translation
- Are self-motivated to carry out tasks independently

### **We will support you with the following:**

- Ongoing support with a staff contact
- Induction training / orientation
- Basic reference (if requested)

**Volunteers will be selected based on ability to meet the above criteria.**

**This role involves an introductory period for all successful applicants.**

**APPLY NOW BY EMAILING [volunteers@shared-interest.com](mailto:volunteers@shared-interest.com)**